



# Newby and Scalby Primary School

A policy of the Governing Body

## Internet Use Policy

Approved: May 2012

Approved by: SLT

Review Cycle: Annual

### *Revision History*

<i>Date</i>	<i>Short Description of changes</i>	<i>Approved by:</i>	<i>Signed:</i>

# Newby & Scalby Primary School

Yr 2 - Yr6

## ICT Network, Internet and Virtual Learning Environment Rules



### **Safety**

- I will only change my 'agreed' password with permission from my parent(s) / carer(s) and teachers.
- I will not attempt to access undesirable material on the internet on purpose.
- If I see anything unsuitable on the computer, I will turn off my monitor straight away and inform an adult.
- I will keep details about myself private and not put them on any web page or send strangers a message.(e.g. address/telephone number).
- I will not arrange to meet anyone I have contacted on the internet.

### **Messages**

- I will make sure that my messages are always polite and positive.

### **Computer Settings**

- I will not interfere with or knowingly change any settings on the computers without permission.
- I will always ask permission before I download any software from the internet.

### **Class ICT Folders**

- I will not open other people's folders unless I have asked the owner's permission or been told to do so by an adult.

I am aware I must follow these rules whenever I use the computer network and /or VLE.

Signed \_\_\_\_\_ (Pupil)

Name \_\_\_\_\_

I have discussed these rules and have agreed a password with my child.

Signed \_\_\_\_\_ (Parent/Carer)

Name \_\_\_\_\_