



Friends of Newby and Scalby Primary School

Minutes of the Meeting held on Wednesday 23rd January 2019

Present: Jen Gosling(Trustee), Karen Noble(Trustee), Cath Robinson(Trustee), Vicky Streets (Minutes), Penny Claybrook, Helen Rowe, Gemma Flood.

1. Apologies

Dan Wilson

2. Matters arising from last Meeting

The Group received very generous gifts and donations for the Christmas Fair so thanks to Karen and everyone involved in asking companies for them. The donations received from the casual day were really generous too. There are still lots of Pound shop donations left for another table at the summer fair. It was very busy during the event so more helpers are needed. The feedback from the external stall holders were that some didn't like being in the dining room. Cakes sold really well. The profit from the event was £1,343.65.

Karen raised the need to write a thanks to all businesses. Karen asked Helen if year 6 children could be involved in the writing to businesses to ask for donations for school fairs, Helen will take it away to be discussed.

3. Treasurers Report

Eugene the breakdown for the minutes below with the total balance of £2,129.93.

Friends of Newby and Scalby School 01/09/2018 – 04/02/2019	
Nature	Sum of Income/ (Expense)
Xmas Fair	1342.42
Uniform Shop Takings	1006.00
Beetle Drive	152.80
Scarborough Borough Council	500.00
NYCC (School)	-7530.00
Uniform Shop Stock	-1262.82
Summer Fair	-159.52
Easter	-60.12
PTA UK Subs	-117.00
	-6128.24
Matwest Account Summary 87681889	
Opening Bank Balance September 2018	8258.17
Total Income	3001.22
Total Expenditure	-9129.46
Balance @ 04/02/2019	2129.93

4. Forthcoming Events

The group discussed the following events.

- **Easter Bonnet/Egg – 12th April 2019**

Check the Constitution so see if early years can be included in charitable events. Need an independent judge (anyone who doesn't have a child at school). Maybe one of the ladies who listens to children read. Helen will check she can do it. Gemma will send a letter asking Tesco for Easter Eggs. Charge £1 for entry. All entries get a chocolate lolly. There is also an adult competition.

- **Pea Hunt – 22nd May 2019**

The Pea Hunt was discussed. Everyone would meet in Reception at 9am and usually took two hours. Previously two volunteers go into school the day before to put stickers on cups in preparation for the day. Ben will be asked to do the poster nearer the time. The winner of most peas per class would win a Book Voucher and the finder of the red or blue peas would also win a Book Voucher.

6. Request for spends

There was a request for cups with lids for around £100 from Jane and Helen will query it with Paul as the group were concerned about how much money was in the pot and if it was a benefit to the children.

No more requests for spends apart from previously discussed and agreed below:-

- Mobile Devices – the School bought the mobile devices and the children are using them.
- £500 playground markings (Scarborough Borough Council to fund £500)

7. Any Other Business

Cath let the group know that Dan messaged the group and said he isn't able to be a Trustee anymore.

The group discussed the tablets the group bought and asked for something to be put in the newsletter regarding to let everyone know the Friends paid for them.

Recruitment – idea to put facebook request for helpers. The group discussed the need for a poster/form on part of the newsletter, bottom tear off bit at the bottom to ask for volunteers to help with events. Ben could do a poster to ask if people want to be part of school community to help with some or all events throughout the year. Vicky will also remind School to put the date of the next meeting in the newsletter before the next review.

Gemma will ask Claire Ferguson regarding updating the Friends part of the website.

Penny will continue to email Eugene regarding the uniform shop unpaid invoices and chase emails received. This will be more streamlined in future.

Penny raised there are some buddy jackets in the Friends cupboard and she has washed them and will take them to Helen to see if they can be used.

8. Date and time of next meeting

Next Meeting Monday 4th March at 6pm.

Signed by Trustee : Cath Robinson