



Friends of Newby and Scalby Primary School

Minutes of the Meeting held on Wednesday 8th May 2019

Present: Karen Noble (Trustee), Cath Robinson (Trustee), Vicky Streets (Minutes), Penny Claybrook, Helen Roe, Ben Nolan.

1. Apologies

Jen Gosling (Trustee), Laura Oxley, Paul Davidson.

2. Matters arising from last Meeting

The Book club went well and Penny said she enjoyed doing it.

The Easter Egg/Bonnet completion went well and Karen said she will text Gemma to see how much the event made. Penny mentioned to the group there's a specific certificate per year group as a note to remember next year. All went well and pre school were involved for the first time.

3. Treasurers Report

Vicky has emailed Eugene for up to date and the balance as at 4/2/19 is £2,129.93.

Friends of Newby and Scalby School 01/09/2018 - 04/02/2019	
Nature	Sum of Income/ (Expense)
Xmas Fair	1342.42
Uniform Shop Takings	1006.00
Beetle Drive	152.80
Scarborough Borough Council	500.00
NYCC (School)	-7530.00
Uniform Shop Stock	-1262.82
Summer Fair	-159.52
Easter	-60.12
PTA UK Subs	-117.00
	-6128.24
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Matwest Account Summary 87681889	
Opening Bank Balance September 2018	8258.17
Total Income	3001.22
Total Expenditure	-9129.46
Balance @ 04/02/2019	2129.93

4. Forthcoming Events

The group discussed the following events.

- **Pea Hunt – 22nd May 2019 move to September**

The group decided this has crept up on us and Helen will confirm a new date and a few said Mondays would be a good day.

- **Summer Fair 12th July 2019**

Karen suggested that a form could go on back of newsletter for people to fill in the times hour by hour for the full day to see who would be able to help with what on the day to get more helpers involved – starting from June's Newsletter. Karen will start the form and send to Ben for a second pair of eyes. Ben said if you've got 5 people it takes all morning to set up but the more you have it takes less time.

Karen will pop something on the WhatsApp group asking for helpers. Ben is happy to organise helpers in the morning. Vicky offered to do Teas/Coffees. Penny will do the uniform shop.

Karen has started booking external stalls for the event and booked Angies Icecreams (cornets rather than tubs), Marvin is doing popcorn/candyfloss, Sandra doing tattoos, a parent said she would do glitter tattoos, Gemma booked bouncy castle booked (need to check public liability and risk assessment -paper work late last year), nappy lady to ask, stool maker guy to ask? Year 6 to have stall. The Group agreed that everyone will be given a list each to contact different companies to ask for raffle prizes.

Karen asked about including year 6 children in writing to companies asking for raffle prizes etc for the Summer and Christmas Fair's. Helen said it could be done under the creative writing part of the curriculum. Karen will contact Paul to ask this can be done.

- **Summer Disco's – Need dates from Helen to put in minutes**

- **New Starters – Wed 19th June and Thurs 27th June 10 am – 12pm**

Karen has updated the form for handing out on the day. The group agreed to stop giving clothes labels for new starters this year due to the cost. Penny will order school bags for new starters. Ben, Cath, Karen can help with this event and text the whatsapp group for more volunteers.

6. Request for spends

No requests for spends.

7. Any Other Business

Penny doing another uniform shop on 17th May as the last one went really well. Penny and Sally will help and if anyone is around to help 2.30pm meet in Reception.

Ben – Easter Egg Competition what about an ex pupil entry. Group agreed it was a good idea going forward instead of adults entries.

USB for year 6 Leavers – The group asked if this is still relevant for the children? Helen will ask what goes on the USB's before handing to children. Cath and Ben will look into a hoodie for the Year 6 leavers.

Ben asked if a creative competition could be introduced £1 per entry. Everyone to put their thinking caps on (on a particular theme).

Cath and Jen and Ben will arrange to see Claire individually to take their ID bits in for them apply for a DBS check and the Friends will fund it.

C/F from last minutes

Karen raised the question of Bags for school and if was worth trying it again. Cath will look into this to see how it could work.

Karen talked about the group doing a bingo event and this will be discussed in more detail another time.

8. Date and time of next meeting

Next Meeting Wednesday TBC at 6pm. Suggesting 12th June and Helen to confirm if date ok.

Signed by Trustee : Cath