



Friends of Newby and Scalby Primary School

Minutes of the Meeting held on Wednesday 3rd October 2018

Present: Jen Gosling(Trustee), Karen Noble(Trustee), Cath Robinson(Trustee), Dan Wilson (Trustee), Vicky Streets (Minutes), Gemma Flood, Paul Davidson, Ben Nolan, Penny Claybrook, Helen Rowe.

1. Apologies

Nicola Carpenter, Gaeleen Bibby (signatory)

2. Matters arising from last Meeting

There were no matters arising from the last meeting so the minutes were signed and agreed. The group introduced themselves as Helen joined the meeting.

3. Treasurers Report

Eugene supplied the account breakdown and advised that the Balance on 3rd August 2018 which was £8,258.17. No change

4. Uniform Shop

Penny fed back to the group that the uniform shop was going well and good since changing the uniform supplier. The group agreed with Penny not to supply water bottles anymore. Penny advised the group there are some second hand polo shirts/tshirts non logo and everyone agreed they could be sold at 50pence. Penny is running stock down as order turnaround is quicker with the new supplier. Penny is changing the day of the Uniform shop to Thursday after half term. Ben said he could do another poster advertising the uniform shop again and the change of day could be put on the back of the Newsletter before half term.

5. Forthcoming Events

The group discussed the following events.

- **Beetle drive – Tues 23rd October 2018 – proposed 5.30pm – 7.30pm TBC**

Trying to get choir in but will get them to do another event later in the year. Got the letter/form to go out with newsletter this Friday. Add allergy on bottom of letter. Put posters up at entrance / reception. Ben to do a reminder poster and more letters in reception area asap and send to Head Teacher email address. It was agreed the price of £2.50 adult/ £1.50 child was a good idea. Eat at 5.30pm – 6pm. Gemma 5.10pm to help and Vicky, Jen, Karen, Cath (4.45) cooking and bringing own aprons. The group will cook Aberdeen Angus Aldi Burgers/Hot dogs/veggie option/ketchup. Could teachers ask children to do posters for the event. The group discussed prizes and decided that 13 would be needed, Gemma said last year she bought a make your own

ginger bread house – Cathy is happy to get prizes. People need to buy things pay out of own pocket and bring receipt in an envelope for Gemma for her to reimburse by cheque. Kerry is putting the ovens on ready for the food to go in.

- **Christmas Challenge – 28th November 2018**
This will be a non uniform day again and the children are asked to bring in an unwanted gift for the Christmas Fair raffle. Gemma still creating cheat sheet for this event to send to Trustees.
- **Christmas Fair – 7th December (2.30pm – 4.30pm)**
This would be discussed in more detail nearer the time. Gemma still creating cheat sheet for this event to send to Trustees. It contains the contacts for stalls for previous years and list of companies who are happy to give donations. Received Sealife letter saying they will donate sealife tickets.
- **EYFS Christmas Party – 12th December (am)**
- **Year 1 Christmas Party – 12th December (pm)**
- **Year 2 Christmas Party- 11th December**
- **KS2 Christmas Discos – 12th December (5.30pm – 7.45pm)**

As in previous years the school will organise the disco entertainment and Staff will continue to organise the Christmas parties two volunteers normally help with the Christmas Discos. Friends will provide drinks and donuts (last year) for the Discos.

6. Request for spends

Paul discussed and the group agreed the following requests for spends :-

- Mobile Devices – the School is looking into moving to mobile devices and updating their computer equipment and the group agreed they would be happy to help fund this. £7,500 12 tablets plus a cabinet for them to go in.
- £500 playground markings (Scarborough Borough Council to fund £500)

7. Any Other Business

More Money raising ideas – Sponsored Pea Hunt – sponsored event to raise money
Jumble sale – Christmas jumper sale – bring and buy sale – swap shop.

The Trustees Karen, Cath, Jen, Ben, Dan to ask Claire Ferguson regarding a DBS. Previously this had been funded by the Friends Charity.

Ben said Pets at Home were usually generous with prizes for school Fairs.

Ben will contact Claire Ferguson regarding updating the Friends area of the website. Vicky will email Admin FAO Claire to upload the Friends minutes to the School website.

8. Date and time of next meeting

Next Meeting Wednesday 7th November at 6pm.

Signed by Trustee : Jen Gosling, Cath Robinson, Dan Wilson, Karen Noble